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Central Information Commission

4 & 5th Floor, Block No. IV / 4th & 5th Floor, Block No. IV

Old J.N.U. Campus

New Delhi - 110067 / New Delhi - 110067

No. 2/23/2006-Admn-CIC

Dated: April 18, 2007

To

As per List Attached.

Subject:- Quotation for the supply of stationery and non-stationery items/articles for a period of one year.

Sir,

The Central Information Commission is an organisation set up by the Government of India to implement the Right to Information Act, 2005. There are 5 Commissioners and staff strength is around 70. The Commission is looking for reputed suppliers of stationery and non-stationery items/articles. The enclosed list gives a broad variety of items/articles required from time to time.

2. Quotations are invited from the interested suppliers. The contract will be valid for a period on one year i.e. 2007-2008. The terms and conditions for the contract are attached to this Communication.

3. In case you are interested, you may send your quotation to the undersigned at the above address. The quotation may be submitted in a sealed cover super scribed "QUOTATION FOR SUPPLY OF STATIONERY 2007-2008" **so as to reach the Commission on or before Thursday, the 24th May, 2007 by 4:30 PM by post or by personal delivery.** The quotations will be opened at 4 PM on the next working day i.e. 25th May, 2007 in Club Building. Proprietors of the firms or their authorized representatives are welcome to be present at the time of opening of tenders.

Yours faithfully,

(S. Palaniswamy)
Administrative Officer
Phone:26105041

Encl: as above